## Job Description – Youth Worker

**JOB DESCRIPTION**

**Job Title:** Youth Worker

**Location:** Norwich(Bowthorpe Road Methodist Church)

**Responsible to:** The Lay Employee will be employed by the Norwich Circuit (Bowthorpe Road Methodist Church)

**Responsible for:** N/A

*Bowthorpe Road Methodist Church is a local church in Norwich circuit with both Chinese-speaking and English-speaking congregations worshiping every Sunday. We have two Sunday services every week at the same time in different halls. Our church is not only open for worship on Sundays, but also provides a wide range of activities throughout the week for people of all ages and interests.*

**Purpose and Objectives:**To be responsible for the pastoral care and development of the children and youth work programmes for the age range 11-18 years within the church in consultation with church stewards.

To embrace principles and practices of participation in all strategic development of work with children and young people and their faith development

To enable children and young people to be fully participating members of the Church and community.

To encourage and harmonise between youths with different cultural backgrounds.

**Main Responsibilities:**

* To assist and develop work with children and young people in a consultative process within the churches and local communities.
* To help young people to explore the Christian faith in a creative and dynamic way and to enable:
* Spiritual understanding and growth
* Intergenerational engagement
* Participation in church life.
* To consult with children and young people and in partnership identify their needs and provide a range of social and spiritual education and some intergenerational activities.
* To network with local voluntary and statutory children and youth providers to build working partnerships which respond to children and young people’s needs.
* To recruit, motivate and train volunteer youth workers following Safer Recruitment practice.
* To develop involvement in local schools , other churches within Norwich Circuit and an on-going strategy and development of schools’ programmes.
* To manage and administer an agreed budget to enable the ministry with children and young people to develop.
* To appraise and review initiatives set up and activities undertaken, changing where necessary the action and focus of work after consultation with, and agreement from, the management group.
* To undertake any other related duties, identified by the line manager as are within your capabilities and level of responsibility, in order to meet the needs of the work with children and young people.

**Terms and conditions:**

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| Terms of appointment: | Permanent dependent on continuing funding. |
| Remuneration: | The salary will be £12480-13520 per annum. (Dependent on experience.) |
| Hours of work | Normal working pattern: 20 hours per week. Days and times to be negotiated with employee. (The post requires flexibility for working evenings and weekends) |
| Expenses | Expenses will be reimbursed, including standard travel expenses. Expenses will need to be agreed with the line manager. |
| Holiday entitlement | 5.6 weeks statutory annual leave entitlement per year inclusive of bank holidays, each week consisting of 20 hours. |
| Criminal record clearance | Appointment will be subject to a satisfactory enhanced DBS certificate and satisfactory safer recruitment. |
| References | Appointment will be subject to satisfactory references |
| Probationary period | Appointment will be subject to the satisfactory completion of a three-month probationary period. |

**Management**The Lay Employee will have a line manager whose responsibilities will be to:

* Become familiar with the work of the Lay Employee.
* Work with the Lay Employee to encourage the church to respond to new challenges and opportunities in mission with children and young people.
* Determine priorities for the work with children and young people.
* Prepare a personal development plan with the lay employee.
* Ensure good communications between the church council and all the ‘stakeholders’ (groups and networks) involved.
* Monitor and evaluate progress with the Lay Employee on a regular basis.

***Last Date Modified***: 1st March 2024